

## TEACHERS ASISTANT-MIXED AGE

Please check allergy list!

|             |   |
|-------------|---|
| 9:00-9:15   | Supervise children of the working parents in the book corner.   |
| 9:15-9:25   | Help children put backpacks and coats away, help them find their job. Then assist children in the play dough and STEM box area.                               |
| 9:25-9:30   | Assist children with clean up.  |
| 9:30-9:45   | Large group/circle-join us and help children attend.  |
| 9:45-10:00  | Small group-lead a small group in a designated activity.  |
| 10:00-10:45 | Centers-Assist children in Block and Dramatic Play areas or as teacher designates.  |
| 10:45-10:50 | Assis children with clean up.   |
| 10:50-11:05 | Large group/Circle-Assis children with attending.   |
| 11:05-11:25 | Outside-lead a group game or encourage play.  |
| 11:25-11:30 | Bathroom-take half the class to one of the bathrooms.   |
| 11:30-11:45 | Sharing and reading groups. You will read your child's book, ask children what their favorite activity was, pass out stamp/sticker and return to Large group. |
| 11:45       | Read a story in the book corner to remaining children. Stay with teacher until all children have been dismissed.  |

You will help with the children with these jobs!

- 1.Plant tender
2. Sweeper

In an emergency you will help me gather the children to the door and take attendance.

## ART PARENT-MIXED AGE

|             |   |
|-------------|---|
| 9:00-9:15   | Prepare paints for easel and art activity.  |
| 9:15-9:25   | Take temperature of each child as they enter the classroom and then assist children in STEM box area.   |
| 9:25-9:30   | Assist children with clean up.  |
| 9:30-9:45   | Large group-assist children in attending.   |
| 9:45-10:00  | Small group-lead a small group in a designated activity.  |
| 10:00-10:45 | Centers-Assist children with art activity and easel. Please make sure the child has his name on the art work.   |
| 10:45-10:50 | Clean up. Wash paint brushes and paint cups. If paint is savable place in new cup and cover. Rags under the sink if needed.   |
| 10:50-11:05 | Large group-sort and distribute art to cubbies.   |
| 11:05-11:25 | Outside-supervise children on playground.   |
| 11:25-11:30 | Bathroom-assist with half the class in a bathroom.  |
| 11:30-11:45 | Sharing and reading groups. You will read your child's book, ask children what their favorite activity was, pass out stamp/sticker and return to Large group.   |
| 11:45       | Check paper towel holders and soap dispensers if needed to be refilled. Note on supply list which items will be needed soon. Empty trash and recycle cans. Place all trash in the small trash bin in lower parking lot. Trash can liners located in classroom broom closet. Spray the sinks and toilet seats in bathrooms using the spray bottle with the bleach solution. Air dry. |

You will help the children with these jobs:

- 1.Paint helper
- 2.Counting caterpillar (you put on wall during circle time)

In an emergency you will be responsible for the emergency first aid kit.

## SNACK PARENT-MIXED AGE

- 9:00-9:15 Assist teacher with any last minute prep.
- 9:15-9:25 Help children put backpacks and coats away, help them find their job. Then assist children at the science and reading areas.
- 9:25-9:30 Assist children with clean up.
- 9:30-9:45 Large group-join us and help children attend.
- 9:45-10:00 Small group-lead a small group in a designated activity.
- 10:00-10:45 Centers-assist children in listening center and math manipulatives.
- 10:45-10:50 Clean up-assist children with cleaning up listening center and math manipulatives.
- 10:50-11:05 Large group-join and help children attend.
- 11:05-11:25 Outside-you may vacuum class if the art parent is coming outside. Do not vacuum the circle rug until after class.
- 11:25-11:30 Bathroom-assist the TA with half the class in one of the bathrooms.
- 11:30-11:45 Sharing and reading groups. You will read your child's book, ask children what their favorite activity was, pass out stamp/sticker and return to Large group.
- 11:45 Remind children to check writing folders. Hand a snack to go to each child as they leave the classroom.

Vacuum class. Please check and empty vacuum if needed. Pour bleach water over rinsed sponges to soak overnight.

Assist Art parent with cleaning bathroom and emptying trash if you are done.

In an emergency you are responsible for the comfort kids.